

AGENDA
ASSET

ISU Research Park Core Facility
1805 Collaboration Pl. (New
Location)
May 9, 2024 at 5 p.m.

1. CALL TO ORDER – Becky Harker, Chair
2. WELCOME/ INTRODUCTIONS
 - a. New ASSET Volunteers
3. PUBLIC FORUM (1-2 minutes for items not included on the Agenda)
4. APPROVAL OF:
 - a. Approval of February 8, Minutes
5. TREASURER’S REPORT – Ron Smith
6. REPORTS
 - a. Administrative Team
 - b. Volunteers
7. OLD BUSINESS
 - a. Update on Emergency Shelter Services
8. NEW BUSINESS
 - a. Approval of Policies & Procedures
 - b. Status Update of Reference Manual
 - c. Letters of Intent Update
 - Iowa MMJ
 - Prairie Flower
 - d. Conflict of Interest Form
 - e. Confidentiality Form
9. ADDITIONAL ITEMS
10. INFORMATION/ ANNOUNCEMENTS:
 - a. May 24, 2024 5:00pm Last day to submit new/expanded/returning services via email
 - b. June 5, 2024 @ 12:15pm @ UWSC, 315 Clark Ames, Ames – ASSET Administrative Team Meeting
 - c. June 21, 2024 5:00pm Deadline for New ASSET Agency Application via email
 - d. June 21, 2024 @ 9:00am Annual Scorecard “Bootcamp” Workshop via Zoom

- e. July 3, 2024 @ 12:1 pm @ UWSC, 315 Clark Ave, Ames – ASSET Administrative Team Meeting
- f. July 31, 2024 @ 5:00pm Deadline FY23-24 impact data due to Scorecard
- g. July 31, 2024 Joint Funders Priorities Submission DEADLINE
- h. July 31, 2024 @ 12:15pm @ UWSC, 315 Clark Ave, Ames – ASSET Administrative Team Meeting

11. ADJOURNMENT – Becky Harker