

Minutes

ASSET Administrative Team

July 3, 2024 @ 12:15pm

United Way of Story County @ 315 Clark Ave, Ames, IA 50010

In attendance: Linda Hagedorn, Becky Harker (Chair), Ashley Thompson, Ron Smith, Sandra King, Pa Goldbeck, Brad Hill, Jenny Schill (Admin Assistant)

Meeting called to order at 12:16 pm

Approval of June 5, 2024 Minutes, changes: TSA request amount to ASSET \$282,228, \$191,228. UW amount change to \$16,228, \$5,000 was requested earlier. Hagedorn moved to approve with changes, second by King. Motion passed unanimously.

Treasurer's Report

Current balance is \$1,092. Smith noted that Microsoft has not invoiced us since April. Schill will reach out and see what is going on. The Treasurer asked if he was supposed to look into online banking and offered to do so. Schill said she would look back on notes and confirm.

Old Business

Update on YSS Sequestered Funds for Emergency Shelter (Rosedale)

King reported that she and Goldbeck toured the new Ember facility. YSS requested that the County send the contract, despite funds still sequestered for Rosedale. King thinks that the County could handle YSS similarly to the way MGMC is handled regarding the unit rate and will contact YSS. Goldbeck asked how the City can unsequester funds and if the ASSET Board needs to do anything? King reported that each individual Funder needs to unsequester the funds.

Update on Emergency Shelter Service Requests

Pinkerton is working with Major Hull on a coverage plan while she is out. Pinkerton asked if United Way would approve TSA drawing down all of the \$16,228 allocated to TSA for FY25. Smith pointed out that this request sounds like this might be a request that is helping TSA stay afloat versus purchasing services. Hill also pointed out that unless documentation is included to show that services were provided from an agency, ISU won't approve the claim. King noted that ASSET agreed to be increase support for TSA as they ramp up the Emergency Shelter service. Thompson reported that the Admin Assistant position has been filled but the Case Management position has not, and this concerns her. Hagedorn said that the homeless issue in our community goes beyond ASSET's scope. She thinks that this should be taken to the Funders. Goldbeck reported that there is a statewide gap study being conducted at the regional level. The final report for this study is expected this fall. King is exploring what General Assistance (GA) is currently doing and what more the County could do. Hill reported that the Student Body President just put together a food insecurity task force. He said this report and data can be provided to ASSET when it's available. Hagedorn, motion to write a letter expressing concern around homelessness in our community and that the issue is beyond what ASSET can address and encourage funders to facilitate community discussions around homelessness to be sent to the Funders. Discussion: Goldbeck stated that she would encourage TBH to submit a request for FY26. Goldbeck reported that the City is aware of the increase in the homelessness population. There is an internal group in the City that is starting to work through this issue. She mentioned that there is a Supreme Court decision yet to be made on the Grant Pass vs. Johnson case on whether individuals can be

penalized for sleeping in public places, even when shelter is not available. Thompson said that this letter could ask for a collective approach instead of each individual Funder working on this separately. Hill second motion. Goldbeck expressed concerns about this letter being sent and asked what role should ASSET be playing. Goldbeck asked why wouldn't ASSET help lead this process rather than deferring to the City and County. Goldbeck commented that the letter would not be as helpful as the group may think and could be premature. King thought there was a time in the past where ASSET led the charge in a situation like this. Smith reported that it was with the Richmond Center, but he wasn't clear of what ASSET's role was in that situation. Smith mentioned that the group Community of Excellence is working on an effort to bring groups together around housing issue. King stated that this letter may be pushing this request before we have enough data. With the study that is being done by the state and King's request to GA to look into what is currently being done, it might be good to wait to send a letter until we have more data. Motion carried unanimously. Hagedorn will start the first draft and send it to Schill.

New Business

Approval of Reference Manual

Schill reported that she has sent the draft to Kresse to help with a formatting issue in the Table of Contents. Smith moved to approve with pending changes, seconded by Goldbeck. Motion carried unanimously.

Update on FY23/24 Unspent City ASSET Fund

Goldbeck reported that there were some unallocated ASSET funds remaining. A \$25,000 request was brought forward to Council to consider having it be used to help with relocation assistance needs ASSET agencies may see related to tenants at Welch property. Council approved this use and these funds were split evenly between Good Neighbor and TSA.

Review New/Expanded Service

The Community Academy

Schill sent a letter asking for clarification on what Fiscal Year this new request would be for. Todd reported that this is for FY26. Funders decided to put this service under 1.07 for the summer program. King motioned to approve, seconded by Hagedorn. Motion passed unanimously with Smith abstaining.

Primary Healthcare

Goldbeck reported that the City legal department didn't have any issues with this service. King pointed out that this request looks like it's two different services. Thompson stated that she is in support of this application, but would like clarification on what specific line of services this is for. Hagedorn motioned to table this until follow up on these questions has been done, Hill seconded. Motion passed unanimously. Schill will communicate with them to get clarification on service code and which service they are requesting this for.

Review New Agency Applications

Iowa MMJ

Thompson reported that one of her board members raised the question are the Funders comfortable funding undocumented residents? King is concerned that there might be a duplication of service with Story County Legal Aid. Hill stated that ISU Student Government would be concerned that this would

be more targeted toward one population. He said that this would be difficult for ISU Student Government to fund. Goldbeck asked about them having a Des Moines address if they have they been providing services in Story County for 12 months. King will ask the County Attorney and Goldbeck will ask the City Attorney about funding this service. Hagedorn made a motion to table until Funders hear back from their legal departments, second by Hill. Motion carried unanimously.

Prairie Flower Children's Center

Smith asked if we are adding capacity or just funding current capacity. King motion to invite Prairie Flower to the August Admin Meeting, second by Hill. Motion passed unanimously.

Conflict of Interest Update

Schill will share with each Funder who we have not received forms from.

Volunteer Liaison Assignments

This will be completed after all Conflict of Interest forms are collected.

Agency Training Preparation – Agenda and PowerPoint

Both Hagedorn and Harker can be present at the Agency Training. Funder staff will work on updating the Agenda and PowerPoint.

Open Meeting Law Changes

Goldbeck reported that starting July 1st, we will need to provide a virtual option to board members for all public meetings. Schill will add back the Teams links for the meetings. Schill will also ask the Core Facility what equipment they have on hand that we might be able to use.

Funder Priorities

Goldbeck reported that the City has approved the priorities with no changes. King said the County priorities will be on the County agenda on July 16th. Thompson reported the United Way Board approved the priorities with no changes. Hill stated that students won't be back to approve their priorities until the Fall.

CICS and GA Invitation

King reported that in the past, ASSET invited CICS and GA to the September meeting for an update . Schill will contact Russell Wood and Karla Webb with CICS and Erin Rewarts from General Assistance, to invite them to the September Joint Funders meeting.

Clear Impact Scorecard (Mundel)

Thompson reported that TSA has requested an extension until September. Mundel is in support of this extension.

Additional Items/Concerns

Smith suggested that we test the virtual option at the Core Facility before our board meeting. He also said that if ASSET would like to extend an invitation to Community of Excellence, he could reach out to them to invite them to a future Admin Team meeting. He also asked about the next Admin Team meeting being on July 31st instead of the first Wednesday of the month. Schill responded that this is the

correct date. Schill will make a note to add Community of Excellence to the August Admin Team meeting.

Meeting adjourned at 2:32 pm.